# welcome to our practice

# Everything you need to know about our services

Unit 3, Baglan Bay Retail Park Port Talbot SA12 7BZ

**Tel:** 01639 897785

Email: porttalbot1-pm@mydentist.co.uk

Web: www.mydentist.co.uk

#### **Opening Times:**

 Mon
 8.00am - 1.00pm / 2.00pm - 5.00pm

 Tue
 8.00am - 1.00pm / 2.00pm - 7.00pm

 Wed
 8.00am - 1.00pm / 2.00pm - 6.00pm

 Thur
 8.00am - 1.00pm / 2.00pm - 5.00pm

 Fri
 9.00am - 1.00pm / 2.00pm - 5.00pm

 Sat
 9.00am - 1.00pm / 2.00pm - 5.00pm

Sun Closed

#### Other Information

- Outside of normal practice opening hours please ring the practice telephone number for information on how to access care and advice. For Private patients call 01970 623369.
- You can also contact NHS Direct Wales by dialling 0845 4647, they can provide urgent help and advice and are available 24 hours a day, 365 days a year. Out of Hours services is commissioned by the Local Health Board (See details on the back page of the leaflet). www.nhsdirect.wales.nhs.uk/contact us
- There is retail park parking outside the practice.
- There is wheelchair access available.

## What services do we provide?

We offer a wide range of private treatment options including: Implants, straightening, Periodontics, bridges and dentures, crowns, fillings, flexible payment options, children's oral health, inlays and onlays, root canal, endodontics, veneers, whitening, smoking cessation, mouthguards and teeth grinding.

#### Who are we?

Our dental practice is registered with the Healthcare Inspectorate Wales (HIW) and the registered manager is Rebecca Morse.

Hugo Ferreira, Dentist, GDC 167828 Magda Ferreira, Dentist, GDC 190809 Farzana Mohamed, Dentist, GDC 242488 Helen Fullstone, Dentist, GDC 194482 Saira Safdar. Dentist. GDC 270545 Robert Joe Davies, Dentist GDC 271806 Salah Al-Khdairy, Dentist, GDC 284418 Mo Shriki, Dentist, GDC 270757



GDC 195810 Inga Colcombe, Dentist, GDC 85007 Shumaila Iqbal, Dentist, GDC 260805 Emma Henley, Orthodontist, GDC 81027 Prianka Bhowmick, Dentist GDC 303760 Sam Waters, Hygienist, GDC 284465 Jamie Amphlett, Hygienist, GDC 275537 Odette Williams, Hygienist, GDC GDC 5446 Julie Davies, Head Nurse, GDC 118494 Ceriann Lindell. Dental Nurse, GDC 187992 Emma Jones Dental Nurse, GDC 157491 Tonya Ward, Dental Nurse, GDC 157378 Lucia Harrall, Dental Nurse, GDC 319598 Paris Morgan, Dental Nurse GDC 316176 Sara West, Dental Nurse, GDC 319531 Emma Eley, Treatment Coordinator, GDC 161334 Zara Maynard, Treatment Coordinator, GDC 279931 Kathryn Donne, Dental Nurse. GDC 323124 Rebecca Morse, Practice Manager. GDC 266261

\* GDC No. is the General Dental Council registered number.



### Standards of Care

Your dentist, and the wider practice team, want to ensure they provide the highest quality standard of care. All staff undergo training as part of their induction and ongoing development, and the practice adheres to a clinical governance programme to ensure we comply with all relevant regulations and guidance standards. Our aim is to provide quality dentistry for all our patients, and ensure that the care provided is appropriate to your needs. If for some reason the service provided to you does not meet with your satisfaction, we would like to know and have the opportunity to put things right.

In the event you have a complaint, we operate an open and honest complaints procedure (which is in line with The Private Dentistry (Wales) Regulations 2017). Our Complaints Procedure enables you to give us feedback on the treatment you received, and also allows us to continually improve our standards of care. Complaints can be made in writing, in person or by telephone. If you would like

to talk about any aspect of your care or treatment in confidence, please ask to speak with our Practice Manager or request a copy of our complaint leaflet. You can also visit our website to leave feedback www.mydentist.co.uk.

As a patient of our practice, we want to give you the best possible service. You can complete a short survey, which is available in practice, this will help us to continue improving our customer experience.

# **Making an Appointment**

Appointments can be made either by telephone or in person at the dental practice. Many of our practices also provide an online appointment booking service. Please speak to a member of our team for more information. If you wish to see a particular dentist, please mention this at the time of booking.

If your request cannot be met, you will be offered an alternative option. The time gap between routine check-ups, (your recall interval), will be determined by your dentist, in line with national guidelines published by NICE (National Institute for Clinical Excellence).

If you are unable to keep your appointment, please let us know as soon as possible, so that we can use the appointment slot to see another patient. We hope you understand if you don't attend an appointment, we can't see other patients, who may need urgent treatment. If you miss more than two appointments, we reserve the right to refuse to treat you in the future. We appreciate your help with this issue. Information on your rights and responsibilities can be found in practice.

# **Payment**

Fees are payable prior to the commencement of treatment, and we accept cash and most debit/credit cards. Interest-free credit is also available for private treatment options and online booking.

An estimate of your treatment costs will be provided to you at the time of your examination, and any changes will be discussed with you, if and when they occur, to avoid any confusion.

# **Teaching & Training**

This practice may or intend to undertake the teaching or training of persons who provide dental services. If you have any enquiries regarding the latest status please contact the Practice Manager.



#### **Practice Policies**

#### **Abusive and Violent Behaviour**

This practice operates a zero tolerance policy for abusive or violent behaviour towards any staff member. If a patient is violent or abusive, the practice is within its rights to withdraw services with immediate effect. The police will be informed following any incident.

#### **Data Protection and Confidentiality**

Data protection laws allow you to find out what information about you is held on our computers and in certain manual records. This is sometimes known as "right of subject access" and applies to your dental records. If you want to see them please contact the Practice Manager where you are being, or have been, treated (more information on how your data is used can be found at www.mydentist.co.uk/customer-services/legal).

Your dentist, hygienist, dental nurse, practice manager, receptionist and other members of the wider practice team have access to your patient information.

# **Other Important Information**

mydentist Port Talbot is a trading style of Denticare Limited, a company registered in England and Wales with registration number 525206 and with its registered office address at Europa House, Europa Trading Estate, Stoneclough Road, Kearsley, Manchester M26 1GG.

mydentist, Baglan Bay Retail Park, Port Talbot is a member of the mydentist group. mydentist, Baglan Bay Retail Park, Port Talbot provides NHS dental services commissioned by Abertawe Bro Morgannwg University LHB who can be contacted at 1 Talbot Gateway, Baglan Energy Park, Baglan, Port Talbot SA12 7BR.

Your private dental care at this practice is provided by your clinician on behalf of Whitecross Dental Care Limited, a mydentist group company authorised by the Financial Conduct Authority whose Registered Office is Europa House, Europa Trading Estate, Stoneclough Road, Kearsley, Manchester M26 1GG and whose Registered No. is 00244415. Registration with the Financial Conduct Authority helps the mydentist group comply consumer credit regulations.

Available in Braille, large print and multiple languages.

For further company information please visit www.mydentist.co.uk.

